

Agenda for a meeting of the Executive to be held on Tuesday, 7 November 2023 at 10.30 am in Council Chamber - City Hall, Bradford

Members of the Executive – Councillors

LABOUR
Hinchcliffe (Chair)
I Khan
Ross-Shaw
Ferriby
Jabar
Duffy

Notes:

- This agenda can be made available in Braille, large print or tape format on request by contacting the Agenda contact shown below.
- The taking of photographs, filming and sound recording of the meeting is allowed except if Councillors vote to exclude the public to discuss confidential matters covered by Schedule 12A of the Local Government Act 1972. Recording activity should be respectful to the conduct of the meeting and behaviour that disrupts the meeting (such as oral commentary) will not be permitted. Anyone attending the meeting who wishes to record or film the meeting's proceedings is advised to liaise with the Agenda Contact who will provide guidance and ensure that any necessary arrangements are in place. Those present who are invited to make spoken contributions to the meeting should be aware that they may be filmed or sound recorded.
- If any further information is required about any item on this agenda, please contact the officer named at the foot of that agenda item.

Asif Ibrahim
Director of Legal and Governance
Agenda Contact: Yusuf Patel / Louis Kingdom
Phone: 07970 411923 / 07890 416570
E-Mail: yusuf.patel@bradford.gov.uk/louis.kingdom@bradford.gov.uk

A. PROCEDURAL ITEMS

1. DISCLOSURES OF INTEREST

(Members Code of Conduct – Part 4A of the Constitution)

To receive disclosures of interests from members and co-opted members on matters to be considered at the meeting. The disclosure must include the nature of the interest.

An interest must also be disclosed in the meeting when it becomes apparent to the member during the meeting.

Notes:

- (1) *Members must consider their interests, and act according to the following:*

Type of Interest	You must:
<i>Disclosable Pecuniary Interests</i>	<i>Disclose the interest; not participate in the discussion or vote; and leave the meeting <u>unless</u> you have a dispensation.</i>
<i>Other Registrable Interests (Directly Related)</i> OR <i>Non-Registrable Interests (Directly Related)</i>	<i>Disclose the interest; speak on the item <u>only if</u> the public are also allowed to speak but otherwise not participate in the discussion or vote; and leave the meeting <u>unless</u> you have a dispensation.</i>
<i>Other Registrable Interests (Affects)</i> OR <i>Non-Registrable Interests (Affects)</i>	<i>Disclose the interest; remain in the meeting, participate and vote <u>unless</u> the matter affects the financial interest or well-being</i> <i>(a) to a greater extent than it affects the financial interests of a majority of inhabitants of the affected ward, and</i> <i>(b) a reasonable member of the public knowing all the facts would believe that it would affect your view of the wider public interest; in which case speak on the item <u>only if</u> the public are also allowed to speak but otherwise not do not participate in the discussion or</i>

vote; and leave the meeting unless you have a dispensation.

- (2) *Disclosable pecuniary interests relate to the Member concerned or their spouse/partner.*
- (3) *Members in arrears of Council Tax by more than two months must not vote in decisions on, or which might affect, budget calculations, and must disclose at the meeting that this restriction applies to them. A failure to comply with these requirements is a criminal offence under section 106 of the Local Government Finance Act 1992.*
- (4) *Officers must disclose interests in accordance with Council Standing Order 44.*

2. MINUTES

Recommended –

That the minutes of the meeting held on 03 October 2023 be signed as a correct record (previously circulated).

(Yusuf Patel / Louis Kingdom – 07970 411923 / 07890 416570)

3. INSPECTION OF REPORTS AND BACKGROUND PAPERS

(Access to Information Procedure Rules – Part 3B of the Constitution)

Reports and background papers for agenda items may be inspected by contacting the person shown after each agenda item. Certain reports and background papers may be restricted.

Any request to remove the restriction on a report or background paper should be made to the relevant Strategic Director or Assistant Director whose name is shown on the front page of the report.

If that request is refused, there is a right of appeal to this meeting.

Please contact the officer shown below in advance of the meeting if you wish to appeal.

(Yusuf Patel / Louis Kingdom – 07970 411923 / 07890 416570)

4. RECOMMENDATIONS TO THE EXECUTIVE

To note the following recommendation to the Executive:

Bradford South Area Committee – Thursday 19 October 2023

BRADFORD SOUTH LOCALITY PLAN 2022-2025

Resolved –

- (1) That the Committee notes the progress and achievements of delivery of the priorities contained within the Bradford South Locality Plan 2022-2025, as set out in Appendix A to Document “I”
- (2) That the Committee agree that the Bradford South Area Co-ordinator presents a further progress report to the Bradford South Area Committee in 12 months, setting out the progress and achievements made for each of the priorities detailed in the Bradford South Locality Plan 2022-2025.
- (3) That an additional priority for the Bradford South Locality Plan is included to seek ways to address issues to improve access to GP primary care appointments.
- (4) **That the Committee asks the Executive to review how the Council is implementing locality plans.**
- (5) That a report about third sector services commissioned by Bradford Council be added to the Area Committees work programme.

ACTION: Bradford South Area Co-ordinator

(Yusuf Patel / Louis Kingdom – 07970 411923 / 07890 416570)

B. STRATEGIC ITEMS

LEADER OF COUNCIL & CORPORATE

(Councillor Hinchcliffe)

5. QTR 2 FINANCE POSITION STATEMENT FOR 2023-24

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The Director of Finance & IT will submit a report (**Document “Q”**) which provides Members with the forecast year-end financial position of the Council for 2023-24 and sets out the unprecedented scale of its financial challenges.

It outlines the revenue and capital budgets and the year-end forecast financial position based on information at the end of September 2023. It states the Council’s current reserves and school balances.

The report summarises the ongoing action being undertaken to address the current challenges and further urgent action that will be required to secure a sustainable financial position.

Recommended –

That the Executive:

- (1) **Note the contents of this report and the actions taken to manage the issues highlighted.**
- (2) **Approve the following capital expenditure schemes as outlined in section 14.9 and 14.11.**
 - **£1.05m for city centre ducting. This will be funded by a mixture of current scheme budgets and £0.7m new corporate borrowing.**
 - **£1.4m for new equipment for enabled care This will be funded by new corporate borrowing.**
 - **£0.14m for the replacement of the rack seating at Victoria Hall. This will be funded from the general contingency budget.**
 - **£0.3m for new Gym Equipment at two Leisure Centres, subject to final PAG approval. This will be funded by invest to save borrowing.**
 - **£4m for the continuation of the Empty Homes Capital Programme. This scheme is already included in Reserve Schemes and will be funded from capital receipts generated by the programme.**
 - **£0.127m for the acquisition of a Nursery building that will be developed as a teacher training facility. The acquisition will be funded from the general contingency budget and the**

capital development works grant funded.

(3) Note the following has been approved under Section 1.7 of the Financial Regulations:

- £2.3m for Phase 1 and Phase 2 of the Children’s Residential Homes capital scheme. These schemes are already included in Reserve Schemes and will be funded from corporate borrowing.
- £0.081m for the repair of the driveway and carpark at Ingleborough Hall. This has been funded from the general contingency budget.

Overview and Scrutiny Committee: Corporate

(Andrew Cross – 01274 436823)

6. MEDIUM TERM FINANCIAL STRATEGY UPDATE

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The Director of Finance & IT will submit a report (**Document “R”**) which provides an update that sets out the forecast financial resources available to the Council to support the delivery of its key priorities as set out in the Council Plan 2021-2025.

Recommended –

- (1) That having considered the Medium-Term Financial Strategy as an assessment of the Council’s financial outlook to 2026-27, and a framework for it to seek to remain financially viable and deliver sustainable public services, in line with its priorities, that Executive approve the updated Medium Term Financial Strategy report and appendices.
- (2) That the Executive instructs the Chief Executive to draft an emergency financial improvement plan which will help bridge the financial gap the Council and the Bradford Children’s and Families Trust is facing.
- (3) That the Executive will receive regular updates and budget proposals to address the financial gap prior to setting a budget for 2024-25 in February 2024.
- (4) That the Council continues its dialogue with Government regarding the financial gap, particularly with regards to Bradford Children’s and Families Trust.
- (5) That the Council publishes a new financial plan after the Government’s intentions regarding local authority finance are clearer. This should be after the Government’s Autumn budget announcement which is taking place on 22nd

November 2023.

Overview and Scrutiny Committee: Corporate

(Andrew Cross – 01274 436823)

7. KEIGHLEY LOCALITY PLAN - PROGRESS UPDATE 2022/23

165 -
200

The Strategic Director, Place will submit a report (**Document “S”**) which gives an update on the progress achieved towards addressing the locality-wide priorities set out in the Keighley Locality Plan during 2022/23.

Recommended –

- (1) The Executive is invited to comment on the Keighley Locality Plan – Progress Update 2022/23, as set out in Appendix A of this report.**
- (2) The Executive requests that the Keighley Area Co-ordinator, accompanied by the Chair of Keighley Area Committee, presents a progress report to the Executive in 12 months time, setting out the progress and achievements made for each of the priorities detailed in the Keighley Locality Plan during 2023/24.**

Overview and Scrutiny Committee: Health and Social Care

(Jonathan Hayes – 01535 618008)

C. PORTFOLIO ITEMS

EDUCATION, EMPLOYMENT AND SKILLS PORTFOLIO & DEPUTY LEADER

(Councillor I Khan)

8. **PROPOSAL TO LOWER THE AGE RANGE AT HOYLE COURT PRIMARY SCHOOL FROM 4 TO 11 YEARS TO 2 TO 11 YEARS** 201 - 230

The Strategic Director of Children's Services will submit a report (**Document "T"**) which seeks approval from the Executive on the proposal to lower the age range at Hoyle Court Primary School from 4 to 11 years to 2 to 11 years.

Recommended –

That the Executive approve the proposal to lower the age range at Hoyle Court Primary School to 2 to 11 year old children from 03 January 2024.

Overview and Scrutiny Committee: Children's Services

(Emma Hamer – 01274 439535)

HEALTHY PEOPLE AND PLACES PORTFOLIO
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(Councillor Ferriby)

9. **LOCAL VISITOR ECONOMY PARTNERSHIP (LVEP) UPDATE PROGRESS REPORT** 231 - 268

The Strategic Director, Place will submit a report (**Document "U"**) which considers the need for a new organisation to represent tourism in Yorkshire. The recent De Bois Review set the stage for Destination Management Organisations on a tiered format and a West Yorkshire consortium approach has now been established as a Local Visitor Economy Partnership (LVEP) to manage and promote the tourism offer going forward.

Recommended –

- (1) **That the West Yorkshire Destination Management Plan as detailed in appendix 1 of this report is approved, which will ensure that Visit Bradford has LVEP status with West Yorkshire Destination Management organisations.**

- (2) **That the Council Officers represented on the West Yorkshire LVEP Consortium meetings report updates and future actions to the Bradford Place Marketing and Investment Partnership Board.**

Overview and Scrutiny Committee: Regeneration & Environment

(Patricia Tillotson – 01274 431274)

**REGENERATION, PLANNING & TRANSPORT
PORTFOLIO**

(Councillor Ross-Shaw)

10. DELEGATION SCHEME FOR TRANSPORTATION AND HIGHWAYS DECISIONS 2023 269 -
322

The Strategic Director, Place will submit a report (**Document “V”**) which seeks Executive’s approval to replace the Council’s current Scheme of Delegation for regulating the decision-making process on Transportation and Highways matters which was previously approved on 7 November 2017.

Recommended –

- (1) **That Executive approves the adoption of the replacement Scheme of Delegation for Highways and Transportation matters as set out in Appendix B of this report in substitution for the current Scheme of Delegation for Highways and Transportation matters as set out in Appendix A of this report in so far as the powers listed in the revised Scheme of Delegation are Executive functions.**
- (2) **That a report be presented to Regulatory and Appeals Committee recommending that the Committee approves the adoption of the replacement Scheme of Delegation for Highways and Transportation matters as set out in Appendix B of this report in substitution for the current Scheme of Delegation for Highways and Transportation matters as set out in Appendix A of this report in so far as the powers listed in the revised Scheme of Delegation are non- Executive functions.**
- (3) **That the revised Scheme of Delegation as set out in**

Appendix B will become operative if, and when, approved by both Executive and Regulatory and Appeals Committee and the provisions of the previous Scheme of Delegation as set out in Appendix A will then be revoked.

- (4) That if approved by Regulatory and Appeals Committee the revised Scheme of Delegation shall remain in force until such time as it may be substituted, modified, varied, or repealed by decisions of the Executive or Regulatory and Appeals Committee or such person or body inheriting the powers of the Executive or Regulatory and Appeals Committee.
- (5) That Executive delegate to the Strategic Director – Place (or such other officer with equivalent duties for the time being) in consultation with the Portfolio Holder the authority to make amendments to the revised Scheme to reflect future changes in job titles, roles and responsibilities or to introduce further delegations in respect of changes in legislation where the powers in the legislation are Executive functions.
- (6) That Executive delegates to the Director of Legal and Governance in consultation with the Strategic Director – Place the authority to make changes to the proposed scheme of delegation to reflect future amendments to the Council’s constitution or where delegated functions may be found to require written records to be made of the decision taken.

Overview and Scrutiny Committee: Regeneration & Environment

(Richard Gelder – 01274 437603)

CHILDREN AND FAMILIES PORTFOLIO

(Councillor Duffy)

11. BRADFORD DISTRICT SAFEGUARDING CHILDREN ANNUAL REPORT 2022/23

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354

The Assistant Director, Chief Executive Office will submit a report (**Document “W”**) which highlights the collective activities undertaken by the Partnership and its associated agencies to protect children and

young people from harm and abuse. It details various initiatives to ensure children's welfare, learning from practice reviews, safeguarding training for professionals, performance quality metrics, and developments in line with the Partnership's new priorities. This report aims to demonstrate the strength and commitment of the partnerships and colleagues in the Bradford District. This report is presented by the three primary statutory partners: the Local Authority, West Yorkshire Police, and the Integrated Care Board.

Recommended –

(1) Executive is requested to note the Annual Report 2022/23.

(2) That Executive receive another report in 12 months' time.

Overview and Scrutiny Committee: Children's Services

(Darren Minton – 01274 434361)

12. BRADFORD SAFEGUARDING ADULT BOARD ANNUAL REPORT 2022/23 355 - 376

The Strategic Director of Adults Social Care and Health will submit a report (**Document "X"**) which outlines the activities carried out by the Board and its partner agencies to protect vulnerable adults from abuse and neglect. The report covers a range of areas, including efforts to improve outcomes for at-risk adults, case reviews, safeguarding training, performance quality assurance, and progress against priorities. By providing a transparent assessment of multi-agency safeguarding activity, the report aims to demonstrate the strength of the safeguarding arrangements in the Bradford District. The report is presented on behalf of the three statutory safeguarding partners, the Local Authority, West Yorkshire Police, and Integrated Care Board (ICB), who are jointly responsible for the safeguarding partnership arrangements.

Recommended –

(1) Executive is requested to note the Annual Report 2022/23.

(2) That Executive receive another report in 12 months' time.

Overview and Scrutiny Committee: Health and Social Care

(Darren Minton – 01274 434361)

13. MINUTES OF THE WEST YORKSHIRE COMBINED AUTHORITY

To receive the minutes of the meeting(s) of the West Yorkshire Combined Authority held on [7th September](#) and [28th September](#).
(Please click on the dates to launch the minutes).

THIS AGENDA AND ACCOMPANYING DOCUMENTS HAVE BEEN PRODUCED, WHEREVER POSSIBLE, ON RECYCLED PAPER